

TEXAS FFA

**LEADERSHIP CAREER DEVELOPMENT
EVENTS**

RULES



Fall, ~~2015~~ 2016

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<i>*Statement of Originality Forms and Official Score Cards are now included directly following the rules of their respective event.</i>	



Sam Houston State University

Member The Texas State University System

DRAFT VERSION

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TEXAS FFA LEADERSHIP CAREER DEVELOPMENT EVENTS

Business, industry and government rely on human resources to survive and prosper. Regardless of the industry in question, money and equipment are not sufficient to bring about change, growth and prosperity. Human beings are critical to all productive work. Agricultural education plays an important role in preparing individuals for careers and continuing education in a diverse group of occupations.

Agriculture, food and natural resources programs provide education and training to individuals needed in our world. The program consists of three elements: classroom instruction, supervised agricultural experience and FFA activities. The FFA has the unique characteristic of binding the program together serving as the catalyst, advancing the student more rapidly toward success.

FFA is the national organization of, by and for students of agricultural education. Since the founding of the National FFA Organization in 1928, it has been an important part of the public school program of agriculture, food and natural resources. It is an essential teaching tool for the practical application of technical skills and lessons in leadership, cooperation, and citizenship. The FFA provides learning and personal development for more than 624,000 young people by challenging them with a program of leadership activities and incentive awards designed to complement and strengthen the instructional program in agriculture.

The Texas FFA Career Development Events are educational activities organized by the National and State FFA Organizations and hosted by colleges and universities, industry sponsors and others interested in young people in agricultural education. This manual explains the Leadership Career Development Events, which are held in the fall of each year, frequently as invitational events and then at 57 district competitions, which provide opportunities to advance to area and finally to state competition. Information for the following events will be posted on the Texas FFA Homepage.

TEXAS FFA LEADERSHIP CAREER DEVELOPMENT EVENTS ARE SPONSORED BY THE TEXAS FFA ASSOCIATION AND SAM HOUSTON STATE UNIVERSITY.

SAM HOUSTON STATE UNIVERSITY

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Several elimination and practice sessions are held at the various members of the Agricultural Consortium of Texas. Provider contact information can be found at: www.agintexas.org

LEADERSHIP CAREER DEVELOPMENT EVENTS

SAM HOUSTON STATE UNIVERSITY

GENERAL

1. Registration must be done via the Judgingcard.com online registration system by 5:00 p.m. on the Monday prior to the event date. Supporting materials such as résumés and portfolios are considered part of an entry and must be submitted on the ~~Monday~~ Tuesday prior to the event. Late materials will not be scored.
2. Teachers are responsible for registering their team(s) via the Judgingcard.com online CDE system. Entries not posted on or before the deadline by the sponsoring university and the state FFA office will be subject to double entry fees, or risk team disqualification. Substitutions may be made by contacting the event superintendent via telephone or e-mail or at the event before the team participates.
3. A \$50.00 fee will be assessed for each entry. Late entries will be charged a double entry fee. Entry fees will be paid through JudgingCard.com to “Ewell Educational Services”.
4. Each area coordinator will certify the teams to enter, including alternate teams. This information must arrive either by fax, mail or e-mail no later than the Tuesday immediately prior to the state event. Forms are available for download on the Texas FFA Association website.
5. Eligibility of all team members will be verified by checking the chapter's FFA roster submitted to the Texas FFA Association. Teams that have members declared ineligible (due to not being listed on the chapter's FFA roster submitted for state and national purposes), will be required to pay the member's state and national dues in addition to a \$25.00 roster processing fee per occurrence, or be disqualified. Entries that compete with ineligible students shall be disqualified and shall forfeit any and all honors, titles or future claims to such honors and titles.
6. Eligibility of participating students is based on the following criteria:
 - a. Students must be eligible to participate in compliance with state laws and rules concerning extracurricular participation.
 - b. Students must be members of the FFA and listed on the state roster of a chartered chapter in current good standing.
 - c. Proof of enrollment will be requested in the case of a protest.
 - d. Members must be currently enrolled in an agricultural class to be eligible to participate. Members in accelerated block or quarter schedules which were enrolled earlier in the fall semester shall be considered enrolled for the entire semester.
 - e. National qualifiers will provide verification of enrollment before being certified for national competition.
 - f. The individual, not the chapter, qualifies in the Creed and Job Interview LDEs; therefore, should an individual not be able to compete, for any reason, in one of these LDEs for which they qualify, the next highest placing individual from the

same Area shall qualify. The chapter of the individual who is unable to compete may not simply name a replacement from their own chapter.

7. All students shall be in official FFA dress, but according to Texas FFA Official Dress Standards, which includes black dress boots, in each event with the exception of the Agricultural Skill Demonstration events (the FFA bowtie is **NOT** acceptable official dress). Complete Official Dress Guidelines can be found at www.texasffa.org → About → Official Dress. Hair accessories and jewelry are acceptable. Visible socks must be black. Students not in full compliance of official dress standards shall be notified before entering the event room and given opportunity to correct the deficiency as long as such remedial action does not disrupt the event schedule. Members who fail to comply will not be allowed to compete. No penalties will be assessed and no corrections will take action after the contest begins.
8. Students may participate in any two events for which they are eligible. No student may participate in the same event on both the Greenhand and Chapter FFA level.
9. Each area will be entitled to send two teams in each event. A chapter may have one entry in each event.
10. There will be thirteen separate events as follows:
 - a. **Greenhand Division** - Only students enrolled in the first year, first semester of high school credit in an agriculture, food and natural resources class are eligible to participate in the Greenhand event with the exception of chapter conducting, where the teacher or any active member may serve as advisor. Members in middle school classes for local credit may participate in fall LDE's, but will be required to compete in the senior division in subsequent years.
 - i. Chapter Conducting
 - ii. Agricultural Skill Demonstration
 - iii. Greenhand FFA Quiz
 - iv. Greenhand Creed Speaking (Must be 7th, 8th or 9th grade as per national rules.)
 - b. **Chapter Division** – Greenhand students may compete in the chapter FFA division.
 - i. Chapter Conducting
 - ii. Agricultural Skill Demonstration
 - iii. FFA Broadcasting
 - iv. Public Relations
 - v. Agricultural Issues Forum
 - vi. Senior Creed Speaking
 - vii. Chapter Agricultural Quiz
 - viii. Job Interview
 - ix. Agricultural Advocacy
11. Members of the first place team in greenhand chapter conducting, quiz, agricultural skill demonstration and creed speaking are allowed to return to like events on the senior level.

Members of the first place teams in all other leadership events are ineligible to compete in that type of event again.

12. Results will be announced in accordance to the published schedule posted by Sam Houston State University on the registration website. Certificates of participation presented to all teams, awards made to the winning teams, and photographs will be taken of the top three teams and the top two sweepstakes chapters in each division. All team members must be in official dress for pictures, and agricultural skills demonstration team members must at least wear an FFA jacket.
13. Participation times shall be fixed on a rotational basis, with an equal number of area winners and runners-up in each heat. Areas shall be notified prior to the area event of the participation order. The advisor of any team unavoidably delayed and not present when scheduled to participate should call or write the general superintendent immediately. He/she must verify delay upon arrival; otherwise the team is automatically eliminated. Teams with conflicts may request a trade of performance times with another team with the approval of the general superintendent. Advisors are under no obligation to trade performance times with another chapter. The top five teams from each heat will advance to the finals. Teams advancing to the finals will be assigned times following the order of participation in the preliminaries, alternating between heat one and heat two.
14. Five large banners (24" x 48" with yellow border) will be awarded to the high teams in each event. Smaller rectangular banners will be awarded to sixth through tenth place. Medals will be given to each member of the first place teams. All event participants will receive a certificate of participation.
15. Judges' critique sheets shall be returned for review following the event.
16. All contests will be open to the public as space becomes available (except chapter conducting and job interview). No picture taking, videotaping, or cell phone use shall be permitted at events.
17. The following teams that win the state events are eligible to participate in the national career development events: job interview, agricultural issues forum, senior chapter conducting (parliamentary procedure) and greenhand creed. National qualifiers will provide verification of enrollment before being certified for national competition. In compliance with national rules, a student may be certified for one national career development event in a given year. Students who participate in a national event are ineligible to compete in that event in all future state sanctioned competitions.
18. Participants shall be ranked in numerical order on the basis of the final score to be determined by each judge without persuasive consultation. Judges are encouraged to collaborate on final placing. The judges' ranking of each participant then shall be added, and the winner will be that participant whose total ranking is the lowest. Other placings will be determined in the same manner (low point score method of selection).

19. The overall sweepstakes winner and runner-up shall be the chapters that earned the most points: first place: 10 points; second place: 9 points; third place: 8 points; fourth place: 7 points, etc. Entries placing below tenth place shall not receive sweepstakes points. In the event there is a tie for first place, co-winners and a runner-up shall be awarded. In the event there is a tie for runner-up, co-winners for runner-up honors shall be awarded. There will be two sweepstakes divisions consisting of a single and multi-teacher division.

20. Sam Houston State will be the sole provider of the quiz and chapter conducting problems and any outside consultation from anyone this is not employed with SHSU should be approved by the LDE committee.

21. All event materials must be posted on the Texas FFA website on or before September 1.

JUDGES FOR EVENTS

1. Area associations will provide judges for state events in accordance to the rotational table provided. All area coordinators shall submit all judges names no later than 5:00 p.m. on the Monday prior to the state event. It will be up to each area to decide on a judge and create a qualified list of current or former agriculture science teachers previously placing fourth or better in that specific area contest. This list is to be updated and submitted to Texas FFA from each area by September 1.
2. At least two judges for each event, except agricultural issues forum and job interview, will be teachers. Judges representing agricultural business and industry may be used if they are qualified.
3. Judges should sign all critique sheets and submit them with the contest results.

CONFLICT RESOLUTION

1. Appeals concerning district and area standings for recognition and awards shall be resolved by officials at the corresponding levels of competition.
2. The state LDE process is a tournament concept that begins at the district level and culminates at the state event. Unresolved district-level disputes concerning qualification for area competition may be appealed to the respective area executive committee only after the district committee has heard and ruled on the matter in question. Teachers may request a state level review of any such ruling. The state executive committee shall overturn only those decisions that are ruled to be arbitrary or in conflict with state policy.
3. Appeals of area-level decisions concerning state qualification or state event decisions must be filed in writing with the Texas FFA Association executive director no later than 5:00 p.m. on the working day following the decision under appeal. All appeals shall be considered by the executive board.

4. Persons whose judgment may be influenced by a vested interest or a pre-existing relationship that may impair their ability to be fair and impartial must excuse themselves from all deliberations concerning appeals.
5. Subjective qualitative judgments inherent in evaluating event performances may not be appealed.

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TENTATIVE COMPETITION ROTATION / HEATS
State FFA Leadership Development Events
Sam Houston State University Huntsville, Texas
Friday, December 4, 2015

GH Chapter Conducting (HEAT #1)	GH Chapter Conducting (HEAT #2)		SR Chapter Conducting (HEAT #1)	SR Chapter Conducting (HEAT #2)		Ag Issues (HEAT #1)	Ag Issues (HEAT #2)			
VI (1 st)	VI (2 nd)		I (1 st)	I (2 nd)		VII (1 st)	VII (2 nd)			
II (2 nd)	II (1 st)		IX (2 nd)	IX (1 st)		IV (2 nd)	IV (1 st)			
I (1 st)	I (2 nd)		III (1 st)	III (2 nd)		III (1 st)	III (2 nd)			
IX (2 nd)	IX (1 st)		IV (2 nd)	IV (1 st)		VI (2 nd)	VI (1 st)			
III (1 st)	III (2 nd)		V (1 st)	V (2 nd)		VIII (1 st)	VIII (2 nd)			
IV (2 nd)	IV (1 st)		VIII (2 nd)	VIII (1 st)		X (2 nd)	X (1 st)			
V (1 st)	V (2 nd)		X (1 st)	X (2 nd)		II (1 st)	II (2 nd)			
VIII (2 nd)	VIII (1 st)		VII (2 nd)	VII (1 st)		IX (2 nd)	IX (1 st)			
X (1 st)	X (2 nd)		VI (1 st)	VI (2 nd)		V (1 st)	V (2 nd)			
VII (2 nd)	VII (1 st)		II (2 nd)	II (1 st)		I (2 nd)	I (1 st)			
GH Ag. Skills (HEAT #1)	GH Ag. Skills (HEAT #2)		SR Ag. Skills (HEAT #1)	SR Ag. Skills (HEAT #2)		FFA Broadcast (HEAT #1)	FFA Broadcast (HEAT #2)		Ag Advocacy (HEAT #1)	Ag Advocacy (HEAT #2)
VIII (1 st)	VIII (2 nd)		II (1 st)	II (2 nd)		VIII (1 st)	VIII (2 nd)		IV (1 st)	IV (2 nd)
IV (2 nd)	IV (1 st)		VI (2 nd)	VI (1 st)		I (2 nd)	I (1 st)		IX (2 nd)	IX (1 st)
I (1 st)	I (2 nd)		VII (1 st)	VII (2 nd)		X (1 st)	X (2 nd)		V (1 st)	V (2 nd)
IX (2 nd)	IX (1 st)		IV (2 nd)	IV (1 st)		IX (2 nd)	IX (1 st)		X (2 nd)	X (1 st)
III (1 st)	III (2 nd)		V (1 st)	V (2 nd)		VII (1 st)	VII (2 nd)		I (1 st)	I (2 nd)
VII (2 nd)	VII (1 st)		VIII (2 nd)	VIII (1 st)		III (2 nd)	III (1 st)		VI (2 nd)	VI (1 st)
V (1 st)	V (2 nd)		I (1 st)	I (2 nd)		V (1 st)	V (2 nd)		II (1 st)	II (2 nd)
X (2 nd)	X (1 st)		III (2 nd)	III (1 st)		VI (2 nd)	VI (1 st)		VII (2 nd)	VII (1 st)
II (1 st)	II (2 nd)		IX (1 st)	IX (2 nd)		IV (1 st)	IV (2 nd)		III (1 st)	III (2 nd)
VI (2 nd)	VI (1 st)		X (2 nd)	X (1 st)		II (2 nd)	II (1 st)		VIII (2 nd)	VIII (1 st)
GH FFA Creed Speaking (HEAT #1)	GH FFA Creed Speaking (HEAT #2)		SR FFA Creed Speaking (HEAT #1)	SR FFA Creed Speaking (HEAT #2)		Job Interview (HEAT #1)	Job Interview (HEAT #2)		Public Relations (HEAT #1)	Public Relations (HEAT #2)
VIII (1 st)	VIII (2 nd)		VIII (1 st)	VIII (2 nd)		III (1 st)	III (2 nd)		VIII (1 st)	VIII (2 nd)
I (2 nd)	I (1 st)		X (2 nd)	X (1 st)		VI (2 nd)	VI (1 st)		X (2 nd)	X (1 st)
X (1 st)	X (2 nd)		VI (1 st)	VI (2 nd)		II (1 st)	II (2 nd)		VI (1 st)	VI (2 nd)
IV (2 nd)	IV (1 st)		IX (2 nd)	IX (1 st)		VIII (2 nd)	VIII (1 st)		IX (2 nd)	IX (1 st)
VI (1 st)	VI (2 nd)		V (1 st)	V (2 nd)		IV (1 st)	IV (2 nd)		V (1 st)	V (2 nd)
III (2 nd)	III (1 st)		II (2 nd)	II (1 st)		I (2 nd)	I (1 st)		II (2 nd)	II (1 st)
IX (1 st)	IX (2 nd)		VII (1 st)	VII (2 nd)		V (1 st)	V (2 nd)		VII (1 st)	VII (2 nd)
V (2 nd)	V (1 st)		IV (2 nd)	IV (1 st)		IX (2 nd)	IX (1 st)		IV (2 nd)	IV (1 st)
VII (1 st)	VII (2 nd)		I (1 st)	I (2 nd)		X (1 st)	X (2 nd)		I (1 st)	I (2 nd)
II (2 nd)	II (1 st)		III (2 nd)	III (1 st)		VII (2 nd)	VII (1 st)		III (2 nd)	III (1 st)

The location and times for RESULTS will be determined at a later date.
Greenhand and Senior FFA Quiz will be held entirely on Saturday, December 5.

TENTATIVE COMPETITION ROTATION / FINALS

State FFA Leadership Development Events Sam Houston State University Huntsville, Texas Saturday, December 5, 2015

Participation order in the Finals will be determined by the qualifier's order of participation in the Heats. Qualifiers and participation times will be posted at various locations in and near the Results Announcement location following the announcement of the Heat results.

GH Chapter Conducting	SR Chapter Conducting		Ag Issues		GH Ag. Skills	SR Ag. Skills		Ag Advocacy
Qualifier 1	Qualifier 1		Qualifier 1		Qualifier 1	Qualifier 1		Qualifier 1
Qualifier 2	Qualifier 2		Qualifier 2		Qualifier 2	Qualifier 2		Qualifier 2
Qualifier 3	Qualifier 3		Qualifier 3		Qualifier 3	Qualifier 3		Qualifier 3
Qualifier 4	Qualifier 4		Qualifier 4		Qualifier 4	Qualifier 4		Qualifier 4
Qualifier 5	Qualifier 5		Qualifier 5		Qualifier 5	Qualifier 5		Qualifier 5
Qualifier 6	Qualifier 6		Qualifier 6		Qualifier 6	Qualifier 6		Qualifier 6
Qualifier 7	Qualifier 7		Qualifier 7		Qualifier 7	Qualifier 7		Qualifier 7
Qualifier 8	Qualifier 8		Qualifier 8		Qualifier 8	Qualifier 8		Qualifier 8
Qualifier 9	Qualifier 9		Qualifier 9		Qualifier 9	Qualifier 9		Qualifier 9
Qualifier 10	Qualifier 10		Qualifier 10		Qualifier 10	Qualifier 10		Qualifier 10
Job Interview	Public Relations		FFA Broadcast					
Qualifier 1	Qualifier 1		Qualifier 1		GH FFA Creed Speaking	SR FFA Creed Speaking		
Qualifier 2	Qualifier 2		Qualifier 2		Qualifier 1	Qualifier 1		
Qualifier 3	Qualifier 3		Qualifier 3		Qualifier 2	Qualifier 2		
Qualifier 4	Qualifier 4		Qualifier 4		Qualifier 3	Qualifier 3		
Qualifier 5	Qualifier 5		Qualifier 5		Qualifier 4	Qualifier 4		
Qualifier 6	Qualifier 6		Qualifier 6		Qualifier 5	Qualifier 5		
Qualifier 7	Qualifier 7		Qualifier 7		Qualifier 6	Qualifier 6		
Qualifier 8	Qualifier 8		Qualifier 8		Qualifier 7	Qualifier 7		
Qualifier 9	Qualifier 9		Qualifier 9		Qualifier 8	Qualifier 8		
Qualifier 10	Qualifier 10		Qualifier 10		Qualifier 9	Qualifier 9		
					Qualifier 10	Qualifier 10		

Greenhand and Senior FFA Quiz can begin at 8:00 a.m. Teams must begin the quiz by 10:00 a.m. The location and times for RESULTS will be determined at a later date

State FFA Leadership Development Events
Sam Houston State University
Huntsville, Texas

	HEAT #1	HEAT #2	FINALS
EVENT ↓	JUDGES BY AREA	JUDGES BY AREA	JUDGES BY AREA
GH Agricultural Skills	8, 3, 7	6, 10, 1	8, 3, 6
SR Agricultural Skills	4, 7, 2	6, 9, 5	4, 6, 9
GH Chapter Conducting	9, 2, 5	1, 3, 10	9, 1, 2
SR Chapter Conducting	9, 1, 2	4, 3, 5	2, 3, 5
FFA Broadcasting	1, 3, 6	4, 7, 8	1, 4, 7
Quiz (GH & SR) ^a	N/A	N/A	1, 3, 8
Public Relations	4, 7, 8	10, 9, 1	4, 7, 10
GH Creed Speaking	7, 9, 3	10, 2, 4	7, 10, 9
SR Creed Speaking	10, 1, 3	5, 6, 8	10, 1, 5
Ag Issues	4, 6, 8	9, 2, 7	2, 4, 7
Job Interview ^b	10, 6, 7	5, 8, 10	10, 6, 8
Ag Advocacy	5, 2, 6	8, 3, 9	5, 8, 3

^a Judges in the Quiz events are needed only in the Finals.

^b Area coordinators are expected to furnish judges for Job Interview that represent agribusiness and industry.

★ All Areas have at least six (6) judges for Heats.

★ All Areas have at least three (3) judges for Finals. These Areas will have four (4) judges:

2015 = VIII, I, IV, VII, X, III

2016 = VI, IX, II, V, VIII, I

2017 = IV, VII, X, III, VI, IX

2018 = II, V, VIII, I, IV, VII

2019 = X, III, VI, IX, II, V

2020 = VIII, I, IV, VII, X, III

Texas FFA Inclement Weather Policy

Inclement Weather

For state events, the state executive director shall work proactively with providers to assess potential weather and road hazards which could create travel risks for students and teachers. Should inclement weather pose a potential travel risk for groups from any part of the state, the executive director shall consult the state executive board and appropriate experts (such as but not limited to National Weather Service forecasters) to assess potential hazards and consider options for amending event start times or participation schedules to facilitate safer travels, event postponement or cancellation. The Texas FFA Association shall make student safety the top priority in all such decisions.

If possible, the executive director or his or her designee shall notify teachers via e-mail and/or the emergency text messaging system of any impending event decisions regarding inclement weather.

District and area associations are to work with their respective executive committees in assessing weather-related travel risks. The state executive director shall work with area event coordinators in adjusting state entry and material submission deadlines for area events postponed due to inclement weather.

Lightning Safety

Lightning may be the most frequently encountered severe storm hazard endangering physically active people each year. Millions of lightning flashes strike the ground annually in the United States, causing nearly 100 deaths and 400 injuries. Three quarters of all lightning casualties occur between May and September, and nearly four fifths occur between 10:00 am and 7:00 pm, which coincides with the hours for most career development events held in field conditions.

Providers should postpone or suspend activity if a thunderstorm appears imminent before or during an activity or contest (irrespective of whether lightning is seen or thunder heard) until the hazard has passed. Signs of imminent thunderstorm activity are darkening clouds, high winds, and thunder or lightning activity. Student safety must be the first priority. If the provider deems it necessary to collect and hold scan sheets, students must be moved to a safe location before such collections are conducted.

Recommendations for Lightning Safety

1. Establish a chain of command that identifies who is to make the call to remove individuals from the field.
2. Name a designated weather watcher (A person who actively looks for the signs of threatening weather and notifies the chain of command if severe weather becomes dangerous). Lightning meters are recommended but not required. Most athletic departments own these meters.
3. Have a means of monitoring local weather forecasts and warnings.
4. Designate a safe shelter for each venue that can accommodate the anticipated number of contestants. See examples below.
5. Use the Flash-to-Bang count to determine when to go to safety. By the time the flash-to-bang count approaches thirty seconds all individuals should be already inside a safe structure. See method of determining Flash-to-Bang count below.
6. Once activities have been suspended, wait at least thirty minutes following the last sound of thunder or lightning flash prior to resuming an activity or returning outdoors.
7. Avoid being the highest point in an open field, in contact with, or proximity to the highest point, as well as being on the open water. Do not take shelter under or near trees, flagpoles, or light poles.

8. Assume that lightning safe position (crouched on the ground weight on the balls of the feet, feet together, head lowered, and ears covered) for individuals who feel their hair stand on end, skin tingle, or hear "crackling" noises. Do not lie flat on the ground.
9. Observe the following basic first aid procedures in managing victims of a lightning strike:
 - Activate local EMS
 - Lightning victims do not "carry a charge" and are safe to touch.
 - If necessary, move the victim with care to a safer location.
 - Evaluate airway, breathing, and circulation, and begin CPR if necessary.
 - Evaluate and treat for hypothermia, shock, fractures, and/or burns.
10. All individuals have the right to leave a career development event site in order to seek a safe structure if the person feels in danger of impending lightning activity, without fear of repercussions or penalty from anyone.

Definitions

Safe Shelter:

1. A safe location is any substantial, frequently inhabited building. The building should have four solid walls (not a dug out), electrical and telephone wiring, as well as plumbing, all of which aid in grounding a structure.
2. The secondary choice for a safer location from the lightning hazard is a fully enclosed vehicle, including a school bus, with a metal roof and the windows completely closed. It is important to not touch any part of the metal framework of the vehicle while inside it during ongoing thunderstorms.
3. It is not safe to shower, bathe, or talk on landline phones while inside of a safe shelter during thunderstorms (cell phones are considered safe).

Flash-to-Bang:

To use the flash-to-bang method, begin counting when sighting a lightning flash. Counting is stopped when the associated bang (thunder) is heard. Divide this count by five to determine the distance to the lightning flash (in miles). For example, a flash-to-bang count of thirty seconds equates to a distance of six miles. Lightning has struck from as far away as 10 miles from the storm center.

AGRICULTURAL ADVOCACY

SAM HOUSTON STATE UNIVERSITY

This contest will be designed to inform the general public and consumers about the importance and value of the agriculture industry and how agriculture impacts human lives.

I. OBJECTIVES

1. To promote ~~the~~ agriculture on all levels, from local to the state level.
2. To educate the consumer and general public about the importance and value of ~~the~~ agriculture.
3. To promote the principles of agriculture such as: biotechnology, soil stewardship, resource management, economic and environmental benefits as well as the humane principles of sound livestock production and management.
4. To prepare students to promote agriculture in a professional and effective manner through essential communication and presentation skills.

II. PRESENTATION INFORMATION

1. Each presentation will be 5-8 minutes in length.
2. Teams must wear official dress as outlined in the Official FFA Manual, but according to Texas Standards.
3. Teams will consist of three to five members from the same chapter. Eligible students must meet LDE eligibility requirements outlined in the LCDE general rules.
4. The target audience is established by the presentation and writers are encouraged to use creativity.
5. Teams are allowed a maximum of 5 minutes for set up and 5 minutes for tear down. Set up and tear down may only be completed by the presenting members and advisors/designees. Teams will be penalized for any discrepancy in time at the rate of one point per second over the time limit.
6. Teams will be penalized for any discrepancy in time, at the rate of one point per second over or under the time limit.
7. This is a team effort; therefore, the team is encouraged to interact and participate equally.
8. Presentations may include props, skits, and other creative paraphernalia.
9. The giving of gifts and memorabilia to judges any time during or at the end of presentation is NOT allowed
10. Technology may be used in the presentation. Judges WILL NOT discriminate against teams that do not use technology.
11. Each team's time for presentation and questions will last no more than 13 minutes.
12. At the conclusion of the presentation, questions will be asked. Questions asked during the interview will include questions about presentations and current agricultural issues. Questioning should include all team members. The question and answer period shall last for five minutes, and the time keeper shall call "time" when five minutes has expired. A contestant speaking when time is called may finish his or her sentence.

2015 Theme: ~~The~~ **Future of Agriculture**

Agricultural Advocacy Judges Notes

Chapter _____

Area _____

A. Conciseness, clarity of presentation (50)

B. Organization of presentation (100)

C. Ability to hold audience's interest (50)

D. Innovativeness, uniqueness, creativity of presentation (150)

E. Power of expression, fluency, sincerity, enthusiasm (125)

F. Equal participation by team members (50)

G. Response to questions (200)

H. Overall quality and effectiveness (125)

I. Agricultural Industry Knowledge and Skill (150)

***Penalty Deduction (1 point per second over/under time)

TOTAL (1000 pts. possible) _____

Agriculture Advocacy Scorecard

Team	1	2	3	4	5	6	7	8	9	10	
Criterion											
A. Conciseness, clarity of presentation [50]											
B. Organization of presentation [100]											
C. Ability to hold audience's interest [50]											
D. Innovativeness, uniqueness, creativity of presentation [150]											
E. Power of expression, fluency, sincerity, enthusiasm [125]											
F. Equal participation by team members [50]											
G. Response to questions [200]											
H. Overall quality and effectiveness [125]											
I. Agricultural Industry Knowledge and Skill [150]											
Gross Total Points (1000 points possible)											
Time Deduction (-1 point per second over/under time)											
Net Total Points											
Rank											

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AGRICULTURAL ISSUES FORUM

SAM HOUSTON STATE UNIVERSITY

The purpose of the Agricultural Issues Forum is to: 1) stimulate the study of and interest in agricultural issues among agriculture students and the "non-agricultural" public, and 2) encourage local efforts by providing recognition for those who have demonstrated skills and competencies as a result of instruction in issues analysis.

I. OBJECTIVES

1. Investigate a variety of local, state, national and international issues facing agriculture through classroom instruction.
2. Engage students in the selection, research, planning and presentation of a local, state, national or international agricultural issue with relevance to the local community.
3. Demonstrate through the portfolio, presentation and questioning an understanding of the principals and fundamentals of agricultural issue analysis.
4. Connect agriculture students with professionals in the industry as they research and present their forum.
5. Increase the awareness of agricultural issues at the local, state or national level through presentations of the forum.
6. Apply teamwork, leadership and communication skills for career success.

II. EVENT RULES

1. **Team make-up:** A minimum of three and a maximum of seven students who are actively participating, orally presenting, and available to answer judges' questions. One team member may serve as a non-presenting technician but must answer questions. Such participation of a technician shall not impact participation scores but shall be counted toward the total number of team members.
2. Team members must be in official dress as outlined in the Official FFA Manual but according to Texas Standards (black dress boots are acceptable) for the entire presentation. Members not in compliance will be subject to General Rule #7.
3. Presentations may include but are not limited to props, skits, other creative paraphernalia, and current technology. However, teams should not be penalized for not utilizing previously mentioned items.
4. Guidelines of eligibility for the Agricultural Issues Forum will be consistent with other National FFA Career Development Events. Teams will be certified by respective area coordinators and Texas FFA Association.
5. A minimum of three competent and unbiased judges will be provided. They will be instructed not to take sides on the issue(s). Professors and industry representatives are recommended. There will be a minimum of five judges at the state level with three being qualified Ag Science teachers. The low and high rank that each team receives will be dropped when ranks are added to determine placings.
6. The "Statement of Originality" shall be submitted with the portfolio. The "Statement of Originality" must be signed by the agriscience teacher and each member of the team.
7. This event requires original work by the team's members and their advisor(s); thus, plagiarism is not permitted. **Plagiarism** is defined as: *Reproducing, an existing script developed by another chapter, someone else's sentences more or less verbatim, and presenting them as your own*

8. The team must submit a copy of the portfolio electronically via the judgingcard.com system as a PDF file, no later than 5:00 p.m. on the Tuesday preceding the state events. **The electronic material is what the judges will score – the judges will NOT be scoring any documents turned in after this deadline.**
9. Audience members are not permitted to take pictures, audio or videotape any team's presentation.

III. EVENT FORMAT

1. EQUIPMENT : Each team must provide all necessary equipment.
2. Each team will conduct a presentation on the issue developed and presented at the local level.
3. The issue will come from one of the following seven agricultural issue topic areas as listed in the Focusing on Agricultural Issues instructional materials:
 - a. Environmental Issues
 - b. Agricultural Technology Issues
 - c. Animal Issues
 - d. Agricultural Career Issues
 - e. Economy and Trade Issues
 - f. Agricultural Policy Issues
 - g. Food Safety Issues
 - h. Biotechnology Issues
 - i. Other Agriculture Issues as covered in the AFNR TEKS
4. The same agricultural issue presentation and portfolio will not be used at the state level two years in a row ~~in subsequent years~~ by the same chapter/advisor.
5. Research on the topic must be current and students must be involved in all the research of the topic and development of the portfolio.
6. The portfolio should include items described in sections a, b, and c below. The portfolio will be limited to a maximum of ten pages single sided or five pages double sided, not including cover page and statement of originality. The cover page will include the title of the issue (in the form of a question), name, address and phone number of the chapter. A maximum of ten (10) points will be deducted for exceeding the maximum amount of pages, and/or for not including the cover page, and/or statement of originality containing required information.
 - a. A maximum of two pages of the portfolio will include a summary of the issue, answering the following questions:
 - List course(s) in which instruction occurred.
 - Why is this issue important now?
 - Who is involved in the issue?
 - How can the issue be defined?
 - What is the historical background of the issue and what caused it?
 - What are the pros?
 - What are the cons?
 - Is there strong disagreement on how the issue should be solved?
 - b. A bibliography of all resources and references cited which may include personal interviews, websites and any other supporting material. Bibliography should be in APA format.
 - c. Indicate date of area competition and provide documentation that a minimum of five high quality public forums ~~local forum(s)~~ occurred prior to state portfolio deadlines. Documentation can include any of the following:
 - Letters from organizations
 - News articles – print or electronic media
 - Photos

Portfolio judges may take into consideration the quality and quantity of presentations made to audiences outside of the school. No points will be awarded for school presentations to students or

presentations to teachers. In addition, no points will be awarded for forums presented as any part of a district, area or invitational FFA competition.

High quality forums are those presentations made to community groups that would have an interest in the issue. High quality forums can also be with smaller numbers of individuals who hold elected, appointed, some other official position or position of prominence in the local community that will be making decisions on the issue. These may include, but are not limited to, civic organizations, booster clubs, people of interest, businesses of interest, elected officials, alumni and young farmers.

Low quality forums would be dropping in at a local business un-scheduled and giving a presentation to the workers or going to the home of one of the parents to make a presentation. These may include, but are not limited to, classroom presentations or presentations given to student-led organizations. Low quality forums will receive zero or minimal points.

7. Time Limits: Five minutes will be allowed for set up. The presentation will be a maximum of 15 minutes in length. The presenters will receive a signal at 10 minutes and at 14 minutes. At 15 minutes, the timekeeper will announce that time is up, and the presentation will end. A maximum of five minutes for questions and answers will be allotted. Questions and answers will terminate at the end of five minutes for District, Area and State Semi-Finals. Seven minutes of questions and answers will be allotted for State Finals. Five minutes will be allowed for take down.
8. The presentations will be designed to be viewed by the judges. The audience at-large will not be of concern to the presenters.
9. The judges will ask questions of all individuals of the presenting team including the technician. Each individual is required to respond to at least one question from the judges.

IV. SCORING

1. Presentation (1000 points):
 - a. Introduction (100 points)
 - b. Pro Viewpoint (200 points)
 - c. Con Viewpoint (200 points)
 - d. Summary (100 points)
 - e. Overall presentation (50 points)
 - f. Questions (250 points total): {Quality of answers (200 points); participation by team (50 points)}
 - g. Portfolio Scorecard Total (100 points)
2. Portfolio Scorecard: (100 points)
 - a. Cover with required information (10 points)
 - b. Summary of issue (quality of information) (20 points)
 - c. Bibliography (5 points)
 - d. Documentation of local forums (15 points)
 - e. Pictures, letters, articles (25 points)
 - f. Overall portfolio: neatness, creativity, organization (25 points)
3. Prior to the event the portfolios will be judged and scored by qualified individuals using the portfolio score sheet. Portfolio scores will be averaged and supplied to the presentation judges after they have scored the presentation. Portfolio comment cards will be completed by portfolio judges and presented to the teams at the awards function. Presentation judges will be furnished with copies of the team portfolio, which they will use to formulate questions.
4. Judges' ranking will be used to place teams.

5. Participants shall be ranked in numerical order on the basis of the final score to be determined by each judge without consultation. The judges' ranking of each participant then shall be added (the low and high rank that each team receives will be dropped when ranks are added to determine placings) and the winner will be that participant whose total ranking is the lowest. Other placings will be determined in the same manner (low rank method of selection).

V. TIEBREAKERS

Ties will be broken based on the greatest number of low ranks. Team low ranks will be counted and the team with the greatest number of low ranks will be declared the winner. If a tie still exists, then the event superintendent will rank the team's response to questions. The team with the greatest number of low ranks from the response to question will be declared the winner. If a tie still exists then the team's raw scores will be totaled. The team with the greatest total of raw points will be declared the winner. Dropped ranks are excluded from consideration during tiebreakers.

VI. REFERENCES

This list of references is not intended to be inclusive. Other sources may be utilized and teachers are encouraged to make use of the very best instructional materials available. See National CDE Rules for a list of possible references.

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AGRICULTURE ISSUES STATEMENT OF ORIGINALITY

By signing this document, we the representatives of the _____ FFA Chapter acknowledge that the attached Agricultural Issues Forum portfolio and the event presentation are products of original research and effort by the members signed below.

The title of the presentation is:

All members of the team, including alternates must sign below. This form should accompany your portfolio.

Agriculture, Food & Natural Resources
Teacher Signature

Agriculture, Food & Natural Resources
Teacher Signature

Member Signature

Member Signature

Member Signature

Member Signature

Member Signature

Member Signature

Member Signature

Note: The statement of originality should be sent only to SHSU.
It is not necessary to submit a copy to the state office.

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Ag Issues Forum

Chapter _____ Area _____

The portfolio should include items described in Section 3a, 3b, and 3c of the guidelines, and is limited to 10 pages, single-sided (5 pages double-sided) maximum.

State-qualifying teams must submit a portfolio as a PDF file via the judgingcard.com system no later than 5:00 p.m. on the Tuesday preceding the state contest.

Portfolio Score Card

	Possible Points	
1. Cover (required Info)	10	
2. Summary of Issue - quality and complete information (2 pages Maximum)	20	
3. Bibliography (APA format)	5	
4. Forum Documentation Page	15	
5. Pictures, letters, articles	25	
6. Overall portfolio (neatness and creativity)	25	
Subtotal	100	

<ul style="list-style-type: none"> • Deduction for exceeding the maximum number of pages and incomplete cover page (10 pts max) 	Team subtotal:	
	Deduction:	
	Team score:	

Judge's Signature _____

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AGRICULTURAL ISSUES PRESENTATION SCORE CARD

TEAM:		1	2	3	4	5	6	7	8	9	10
Points											
1. Introduction	100										
2. Pro Viewpoint	200										
3. Con Viewpoint	200										
4. Summary Summarize Pro Viewpoint Summarize Con Viewpoint	100										
5. Overall Presentation	50										
6a. Questions • Quality of answers (200)	250										
6b. Questions • Participation by team members (50)											
7. Portfolio Scorecard Total	100										
Total Points	1000										

Team Presentation Total:	
---------------------------------	--

Judge's Signature: _____

Ag Issues Forum Scorecard

Chapter _____

Area _____

Introduction (100) <ul style="list-style-type: none">- Statement of the issue- Why is this issue important
Pro View Points (200) <ul style="list-style-type: none">- Identification of positive points- Points Addressed are relevant
Con View Points (200) <ul style="list-style-type: none">- Identification of negative Points- Points addressed are relevant
Summary of viewpoints (100) <ul style="list-style-type: none">- Both pro and con viewpoints reviewed and summarized
Overall Presentation (50) <ul style="list-style-type: none">- Participation, creativity, quality & power, clear with right pace and word pronunciation, no distractions, appropriate gestures, poised, etc.
Quality of response (200) <ul style="list-style-type: none">- Appropriate response- Knowledge of issue
Participation (50) <ul style="list-style-type: none">- Team members response to questions- Equal team participation- Everyone answered a question
Questions: (250)
Portfolio (100) <ul style="list-style-type: none">- See separate portfolio scorecard

AGRICULTURAL SKILL DEMONSTRATION

SAM HOUSTON STATE UNIVERSITY

1. The team shall consist of no less than three or more than five members.
2. The actual demonstration including preparation and clean-up shall not consume less than 10 or more than 20 minutes. (Penalty for violation shall be 10 points per minute or major fraction thereof.) A major fraction of a minute is defined as "31 seconds."
3. The team is to perform an actual demonstration of a skill including anything in the Agriculture, Food and Natural Resources curriculum. Skills taught as part of the Agricultural, Food and Natural Resources TEKS shall be judged to be practical.
4. All necessary preliminary preparation, such as heating water, may be made before the team starts performing.
5. The team will start with a clean area. All equipment and supplies will be set up and removed, and the area cleaned, within the 20-minute period.
6. Electronic devices may be used to during the presentation. Judges should not discriminate against teams that do not use electronic devices during the presentation. The presentations should be designed to be viewed by the judges.
7. In the Senior skills demonstration event, there will be a three to five minute question and answer period after the conclusion of each team's demonstration. Questions can begin after the teams have cleaned up and moved their equipment behind the line so the total time of presentation can be accurately recorded. **Questions asked by the judges MUST be derived directly from the skill that was performed.** This Senior level element will count as an additional 100 points.
8. The quizzes and scan sheets will be returned after the state contest.

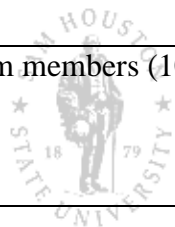
TIE BREAKER

Ties will be broken based on the greatest number of low ranks. Team low ranks will be counted and the team with the greatest number of low ranks will be declared the winner. If a tie still exists, then the event superintendent will rank the team's response to questions. The team with the greatest number of low ranks from the response to question will be declared the winner. If a tie still exists then the team's raw scores will be totaled. The team with the greatest total of raw points will be declared the winner.

Skills Judge's Note Sheet – GREENHAND LEVEL Chapter _____

Part I. Explanation of Skill (300)
A. Introduction of team members, justification of the agricultural skill, explanation of skill as performed, and summary of conclusions. (100)
B. Satisfactory participation by all team members (100)
C. General effectiveness of the explanation. (100)
Part II. Performance of the Skill (700)
A. Performance of the Skill
1. Preparation (setting up supplies & equipment for demonstration (50)
2. Actual performance of the agricultural skill (450)
3. Cleaning up (removal of supplies & equipment & cleaning of demonstration area (50)
B. Is the skill applicable to be performed by a high school student in the workplace? Is the skill performed taught as part of the AFNR TEKS? (50)
C. Satisfactory participation by all team members (100)

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Part I. Explanation of Skill (300)
A. Introduction of team members, justification of the agricultural skill, explanation of skill as performed, and summary of conclusions. (100)
B. Satisfactory participation by all team members (100)
C. General effectiveness of the explanation. (100)
Part II. Performance of the Skill (700)
A. Performance of the Skill
1. Preparation (setting up supplies & equipment for demonstration (50)
2. Actual performance of the agricultural skill (450)
3. Cleaning up (removal of supplies & equipment & cleaning of demonstration area (50)
B. Is the skill applicable to be performed by a high school student in the workplace? Is the skill performed taught as part of the AFNR TEKS? (50)
C. Satisfactory participation by all team members (100)
Part III. Response to Questions. Is the Team able to answer questions quickly indicating familiarity of the skill? (100)

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CHAPTER AGRICULTURAL QUIZ

SAM HOUSTON STATE UNIVERSITY

1. Each team shall consist of three or four members. Where four members are used, the top three scores will be used for the team score.
2. The questions will be of two types:
 - a. Multiple Choice
 - b. True or False
3. The questions will be taken from:
 - a. 30 questions from the current edition of the Official FFA Manual and limited to the following sections: most current printed bound Official FFA Manual edition (not the on-line pdf version). A specification of the year and edition utilized should be publicized by August 31 of each year.
 - i. Mission and Strategies
 - ii. FFA History
 - iii. FFA Tradition
 - iv. FFA Ceremonies
 - v. FFA Chapter Operations (with the exception of the section on parliamentary procedure)
 - vi. FFA Program and Activities
 - vii. FFA Awards
 - b. 30 questions from Jarrell D. Gray's Parliamentary Guide (2015 edition)
ALL information from Chapters 1-4, 31 and the Glossary may appear on the quizzes. These motions should be used:
 - Adjourn
 - Call for Orders of the Day
 - Lay on the Table
 - Previous Question
 - Commit / Refer to Committee
 - Amend
 - Point of Order
 - Appeal
 - Suspend Standing Rules
 - Division of the Assembly
 - Close Nominations
 - Reopen Nominations
 - Make Nominations
 - Parliamentary Inquiry
 - Withdraw / Modify a Motion
 - Take From the Table
 - Discharge a Committee
 - Reconsider
 - Rescind
 - Main Motion

ALL materials from Jarrell D. Gray's Parliamentary Guide (2015 edition) related to the motions below will **NOT** be part of the Quizzes. The Parliamentary Chart shall be updated annually to match current year LDE.

- Fix Time to Adjourn
 - Recess
 - Raise a Question of Privilege
 - Limit/Extend Limits of Debate
 - Postpone Definitely
 - Postpone Indefinitely
 - Objection to Consideration of a Question
 - Division of a Question
- c. 30 questions from the current edition of the 2015-2016 Leadership Guide, posted on the Texas FFA website, excluding the Constitution and Bylaws. *The letters addressing District Officer candidates at the beginning of the study guide shall not be included in question selection.*
- d. 60 questions from the current issues of Texas Farm Facts, with the exclusion of “Top County” information for each commodity; and from the Ag Issues Current Events published for the current LDE season. *Farm Facts and Ag Issues will have 30 questions drawn from each resource.*
- e. These references will be posted for download on the Texas FFA website and should represent a cross-section of disciplines and interests in the agricultural community. Current Issues and Current Events should be limited to ten total current issues and events. *September 15 is the posting deadline for resources such as Farm Facts, Ag issues ,and Leadership Guides.*
- f. Test wording should be updated each year to reflect the most current issue of each resource .*
4. *“Exam questions are to be grouped according to resource to which the question applies so that all questions pertaining to a particular resource(ie-Official FFA Manual) will appear as consecutively numbered questions within each section of the test (T/F ,multiple choice,etc.).”*
5. Questions used in the area events will be considered in the selection of questions for the state event.
6. Teams may begin the event at the designated start time or at any time thereafter until 10:00 a.m. All members of the same team must begin the event at the same time. Junior and Senior teams from the same chapter may enter the room separately, but the one entering first may not leave until the other enters the room.
7. The following procedure will be used for breaking ties:
- a. Team or individual with the high score on Parliamentary Procedure section wins,
 - b. If still tied, the team or individual with high score on FFA manual section wins,
 - c. If still tied, the team or individual with high score on Leadership Guide section wins,
 - d. If still tied, the team or individual with high score on Farm Facts section wins,
 - e. If still tied, the team or individual with high score on Issue and Current Events section wins,
 - f. If still tied, the team or individual will be named as co-winners of that placing; team standings will be broken by the team with the highest individual, second highest individual, etc.

8 The Ag Sales/FBM/AgMech scan sheet will be used for all state events. Chapters must provide their own scan sheets and they should be bubbled with the chapter number prior to the event. The appropriate scan sheet section for answers is to be utilized as follows: The FBM scan sheet sections for written exams is used for both Greenhand and Sr Quiz LDE's. For the Greenhand Quiz the top section only is utilized with answers 1-100 corresponding to questions numbering 1-100. For the Sr Quiz, the top section answers 1-75 shall correspond to questions 1-75. The bottom section answers 1-75 shall correspond to questions 76-150.

9. Quizzes will be returned after the state contest.

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GREENHAND FFA QUIZ

SAM HOUSTON STATE UNIVERSITY

1. Each team shall consist of three or four members. Where four members are used, the top three scores will be used for the team score.
2. The questions will be of two types with equal distribution and equal weight:
 - a. Multiple Choice
 - b. True or False
 - c. Exam questions are to be grouped according to resource to which the question applies so that all questions pertaining to a particular resource (ie-Official FFA Manual) will appear as consecutively numbered questions within each section of the test (T/F ,multiple choice, etc.).
3. The questions will be taken from:
 - a. The most current printed bound Official FFA Manual edition (not the on-line pdf version) and limited to the following sections: A specification of the year and edition utilized should be publicized by August 31 of each year.
 - i. Mission and Strategies
 - ii. FFA History
 - iii. FFA Tradition
 - iv. FFA Ceremonies
 - v. FFA Chapter Operations (with the exception of the section on parliamentary procedure)
 - vi. FFA Program and Activities
 - vii. FFA Awards
 - b. Jarrell D. Gray's Parliamentary Guide (2015 edition).
ALL information from Chapters 1-4, 31 and the Glossary may appear on the quizzes.
These motions should be used:

· Adjourn	· Reopen Nominations
· Call for Orders of the Day	· Make Nominations
· Lay on the Table	· Parliamentary Inquiry
· Previous Question	· Withdraw / Modify a Motion
· Commit / Refer to Committee	· Take From the Table
· Amend	· Discharge a Committee
· Point of Order	· Reconsider
· Appeal	· Rescind
· Suspend Standing Rules	· Main Motion
· Division of the Assembly	
· Close Nominations	

ALL materials from Jarrell D. Gray's Parliamentary Guide (2015 edition) related to the motions below will NOT be part of the Quizzes. The Parliamentary Chart shall be updated annually to match current year LDE.

- Fix Time to Adjourn
- Recess
- Raise a Question of Privilege
- Limit/Extend Limits of Debate
- Postpone Definitely
- Postpone Indefinitely
- Objection to Consideration of a Question
- Division of a Question

- c. 2015-16 Leadership Guide for District Officer Candidate Study Guide. *The letters addressing District Officer candidates at the beginning of the study guide shall not be included in question selection. September 15 is the posting deadline for resources such as Farm Facts, Ag issues, and Leadership Guides.*
4. Questions used in the area events will be considered in the selection of questions for the state event.
 5. Teams may begin the event at the designated start time or at any time thereafter until 10:00 a.m. All members of the same team must begin the event at the same time. Junior and senior teams from the same chapter may enter the room separately, but the one entering first may not leave until the other enters the room.
 6. The following procedure will be used for breaking ties:
 - a. Team or individual with the high score on the Parliamentary Procedure section wins. If still tied, the team or individual with high score on FFA manual section wins.
 - b. If still tied, the team or individual with high score on the Leadership Guide for District Officer Candidate section wins.
 - c. If still tied, the individuals will be named as co-winners of that placing. Team standings will be broken by the team with the highest individual, second highest individual, etc.

The Ag Sales/FBM/AgMech scan sheet will be used for all state events. Chapters must provide their own scan sheets and they should be bubbled with the chapter number prior to the event. *The appropriate scan sheet section for answers is to be utilized as follows: The FBM scan sheet sections for written exams is used for both Greenhand and Sr Quiz LDE's. For the Greenhand Quiz the top section only is utilized with answers 1-100 corresponding to questions numbering 1-100. For the Sr Quiz, the top section answers 1-75 shall correspond to questions 1-75. The bottom section answers 1-75 shall correspond to questions 76-150.*

CHAPTER CONDUCTING

SAM HOUSTON STATE UNIVERSITY

1. Any member who has formerly participated on a first place senior chapter conducting team on a state level is not eligible. Members of the first place team in greenhand chapter conducting **are** allowed to return in senior chapter conducting.
2. References: **The Gray's Parliamentary Guide for FFA (2015 edition) will be used ~~of 2015~~ for 2016 events.**
 - a. Opening and closing ceremonies, the current edition of the *Official FFA Manual*.
 - b. Parliamentary problems will be taken from Gray's *Parliamentary Guide for FFA* (2015 3rd edition)
 - c. The following chapters of Jarrell D. Gray's *Parliamentary Guide for FFA* (2015; 3rd edition) WILL BE USED in ~~2015~~ 2016 LDEs:
 - Chapter 1: Importance of Parliamentary Procedure
 - Chapter 2: Teaching Parliamentary Procedure
 - Chapter 3: Fundamental Parliamentary Practices
 - Chapter 4: Classification and Order of Precedence of Motions
 - Chapter 5: Main Motion
 - Chapter 6: Lay on the Table
 - Chapter 7: Previous Question
 - Chapter 10: Refer to a Committee
 - Chapter 11: Amend
 - Chapter 13: Point of Order
 - Chapter 14: Appeal from the Decision of the Chair
 - Chapter 15: Suspend Standing Rules
 - Chapter 18: Division of the Assembly
 - Chapter 19: Nominations of Elections
 - Chapter 20: Parliamentary Inquiry
 - Chapter 21: Withdraw or Modify a Motion
 - Chapter 23: Adjourn
 - Chapter 27: Take from the Table
 - Chapter 28: Discharge a Committee
 - Chapter 29: Reconsider
 - Chapter 30: Rescind
 - Chapter 31: Miscellaneous

These chapters WILL NOT be used in ~~2015~~ 2016 LDEs:

- Chapter 8: Limit or Extend Limits of Debate
- Chapter 9: Postpone to a Certain Time (Definitely)
- Chapter 12: Postpone Indefinitely
- Chapter 16: Object to the Consideration of a Question
- Chapter 17: Division of the Question
- Chapter 22: Fix the Time to Which to Adjourn
- Chapter 24: Recess
- Chapter 25: Raise a Question of Privilege
- Chapter 26: Call for Orders of the Day"

These motions should be used:

- Adjourn
- Lay on the Table
- Previous Question
- Commit / Refer to Committee
- Amend
- Point of Order
- Appeal
- Suspend Standing Rules
- Division of the Assembly
- Close Nominations
- Reopen Nominations
- Make Nominations
- Parliamentary Inquiry
- Withdraw / Modify a Motion
- Take From the Table
- Discharge a Committee
- Reconsider
- Rescind
- Main Motion

ALL materials from Jarrell D. Gray's Parliamentary Guide (2015 edition) related to the motions below will **NOT** be part of the Chapter Conducting Events.

- Fix Time to Adjourn
- Recess
- Raise a Question of Privilege
- Limit/Extend Limits of Debate
- Postpone Definitely
- Postpone Indefinitely
- Objection to Consideration of a Question
- Division of a Question

- c. Questions following parliamentary problems will be taken from *Questions and Answers from Jarrell D. Gray's Parliamentary Guide for FFA* (2015 edition). **EXCEPT 101, 102, 103, 104, 105, 107, 108, 109, and 110**
3. Each team in the event shall be limited to 20 minutes. (Penalty for excessive time shall be 10 points per minute or major fraction thereof.) A major fraction of a minute is defined as "31 seconds." *Each greenhand team shall have **five** minutes before the event starts to study the parliamentary problems listed under new business. Study period for senior teams is three minutes.* Team members are not to converse with each other during the study period. The study periods are not to be a part of the 20 minutes set for the event. Actions related to the order of business, such as filing of reports, are part of the 20 minute time limit. There are no restrictions on further study of the parliamentary problems by individuals.
4. **Though parliamentary law does not require it, committee reports should be filed during the 20-minute contest time limit. If they are not, five points will be deducted from the rubric.**
5. Each team shall consist of not more than ten or fewer than seven members (including the advisor) without penalty.

6. The person serving as the advisor is limited in participation to opening and closing ceremonies only.
7. At the state contest, an individual in each performance room will check participations and accuracy of statements, as well as serve as time keeper.
8. At the state contest, each judge is required to sign the scoresheet that he/she marks.
9. Ten parliamentary questions will be used, but not more than two questions will be asked any member. Each member shall be asked at least one question except the student advisor. The time used for questions is not a part of the 20-minute time limit.
10. *Though parliamentary law does not require it*, the president is to sign minutes, but signing of the committee and officer reports is optional.
11. The "Orders of the Day" and questions pertaining to the Orders of the Day will not be used in the event.
12. A motion to adjourn does not eliminate any of the closing ceremony.
13. Visitors will not be permitted on the state level. ~~The advisor may sit in during the performance of his/her team.~~
14. Parliamentary problems and parliamentary questions will be different in Greenhand and Chapter FFA divisions.
15. Students will not be penalized for calling "question."
16. Only Sam Houston State University will be allowed to furnish station markers. Gavel will be furnished by each chapter participating.
17. Team members may not write on the problem.
18. Problems may not be removed from the competition room by team members or advisors.
19. No writing is allowed during the contest except by the secretary for minutes, the president for recording ballot vote results and signing the minutes, the chairperson when writing names of candidates during the conducting of elections, and members when they are voting by ballot.
20. Teachers are not allowed in the performance room at competition.
21. Communication among team members during the study period or competition is grounds for automatic disqualification.

TIE BREAKER

Ties will be broken based on the greatest number of low ranks. Team low ranks will be counted and the team with the greatest number of low ranks will be declared the winner. If a tie still exists, then the event superintendent will rank the team's response to questions. The team with the greatest number of low ranks from the response to question will be declared the winner. If a tie still exists then the team's raw scores will be totaled. The team with the greatest total of raw points will be declared the winner.

Chapter Conducting Page 2 TEAM: _____ Area: _____		1	2	3	4	5	6	7	8	9	10
Part III. New Business (Parliamentary Problems) (600 <u>650</u> points) At this point the team members will take up parliamentary problems previously presented by the judges.											
A. Satisfactory participation by all team members <ul style="list-style-type: none"> • A minimum of 3 participation marks per member for full credit. • The V.P. receives 1 participation mark per problem they chair. • A 2nd is not participation. • Sentinel informing President counts for 1 participation mark. 		50									
B. Information and understanding shown <ul style="list-style-type: none"> • Points should be divided equally between the number of major steps needed to properly work the problem. Fractions of points should be rounded down to the nearest whole number. 		500 <u>550</u>									
C. Dispatch and effectiveness <ul style="list-style-type: none"> • Using correct parliamentary procedure with consideration given to alternative methods to working the problem. • Realistic and Quality discussion and debate <ol style="list-style-type: none"> Only takes one to discuss It takes at least two to debate with opposite opinions Heated debate should be strong Heavily debated = more than 2 discussions and having different opinions Correct terminologies on motions = -2pts per error		50									
Part IV. Closing Ceremony (50 points)											
A. Accuracy of statements (1 pt. per word missed/added not to exceed 25 pts.)		25									
B. Clearness of expression, understanding, and general effectiveness. (5-10 pts. for volume issues)		25									
Part V. Parliamentary Questions (100 points)											
<ul style="list-style-type: none"> • Answers to ten questions by the judges on Parliamentary Procedure. • To receive full credit – answers must be verbatim. • Partial credit should be given for correct responses that are not verbatim. 		100									
Total Points		1000									
Penalty Deduction [10 pts. @ major fraction of a minute]											
Final Score											
Ranking											

Example of Participation Formula: Formula to calculate deductions (only use if member does not receive 3 marks). Least participation marks subtracted from most participation marks and multiply that number by 2 and then subtract that result from 50 to get your total points. Example: Sentinel has 2 marks and Secretary has 8 marks: 8-2=6, 6*2=12, 50-12=38 points for participation.

CHAPTER CONDUCTING JUDGE'S NOTE SHEET Chapter _____

<p>Part I. Opening Ceremony (190 140)</p> <p>A. Accuracy of Statements (90) _____ pts. President _____ Treasurer _____ Vice Pres. _____ Sentinel _____ Secretary _____ Advisor _____ Reporter _____</p> <p>B. Clearness of expression, understanding and general effectiveness (100 50) _____ pts.</p> <p>TOTAL PART I - _____ pts.</p>	<p>Part II. Order of Business (60)</p> <p>A. Minutes of previous meeting (15) _____ pts. B. Report - Treasurer (15) _____ pts. C. Report-Standing Committee (15) _____ pts. Report - Special Committee (15) _____ pts.</p> <p><u><i>Reports should be filed during the 20-minute time period.</i></u> <u><i>Did team do this? Yes _____ No _____</i></u> <u><i>If no, 5 points should be deducted from Part II score.</i></u></p> <p>TOTAL PART II - _____ pts.</p>												
<p>Part III. New Business (600 650)</p> <p>A. Participation (50) _____ pts. President _____ Sentinel _____ Vice Pres. _____ Member #1 _____ Secretary _____ Member #2 _____ Treasurer _____ Member #3 _____ Reporter _____</p> <p>B. Information and Understanding Shown (500 550) _____ pts.</p> <p>C. Dispatch and Effectiveness (50) _____ pts.</p> <p>TOTAL PART III - _____ pts.</p>	<p>Problem 1.</p> <p>Problem 2.</p>												
<p>Part IV. Closing Ceremony (50)</p> <p>A. Accuracy of Statements (25) _____ pts. Notes:</p> <p>B. Clearness of expression, understanding and general effectiveness (25) _____ pts. Notes:</p> <p>TOTAL PART IV - _____ pts.</p>	<p>Problem 3.</p>												
<p>Part V. Parliamentary Questions (100)</p> <table border="1"><tr><td>1. _____</td><td>4. _____</td><td>7. _____</td><td>10. _____</td></tr><tr><td>2. _____</td><td>5. _____</td><td>8. _____</td><td></td></tr><tr><td>3. _____</td><td>6. _____</td><td>9. _____</td><td></td></tr></table> <p>TOTAL PART V - _____ pts.</p>	1. _____	4. _____	7. _____	10. _____	2. _____	5. _____	8. _____		3. _____	6. _____	9. _____		<p>Problem 4</p>
1. _____	4. _____	7. _____	10. _____										
2. _____	5. _____	8. _____											
3. _____	6. _____	9. _____											
<p>Total Score _____ Time _____</p> <p>Part I _____ Time Deduction - Part II _____ 10 pts. per minute Part III _____ or major fraction Part IV _____ Part V _____ Total _____ <u>Grand</u> Total _____ pts.</p>													

GREENHAND CREED SPEAKING

SAM HOUSTON STATE UNIVERSITY

The FFA Creed outlines the FFA organizations beliefs regarding the agriculture industry. The purpose of the FFA Creed LDE is to not only develop the public speaking abilities of 7th, 8th or 9th grade members but also to help preserve the heritage of our organization through competitive performance. The creed contest allows students to begin their speaking career and develop an understanding of the history of FFA and Agriculture.

1. This event will be open to the public. Applause shall be held until all participants have spoken.
2. Contestants will be sequestered in a designated holding area at the start of the event and may not exit prior to competing without a monitor. Students not in the holding room at the start time for the first speaker will be penalized 300 points (equivalent of points available for response to questions), yet allowed to compete. Advisors or other involved parties may not enter the room or contact the student once the event has commenced. Students competing in another event **MUST** be accompanied by an SHSU escort and the event superintendent must be notified of the need for an escort prior to the day of competition.
3. The event will include an oral presentation as well as answering questions directly related to the Creed.
4. Members will present the FFA Creed from the current edition of the Official FFA Manual.
5. The event will be a timed activity with four minutes for presentation. After four minutes, contestant will be deducted one point for every second over set time.
6. The event will include oral questions. There will be a maximum of three questions per contestant with a time limit of five minutes. The same questions will be asked to all contestants. These questions will be thought-type questions directly related to the creed derived from the approved bank of questions. Two part questions should be avoided.
7. No props are to be used.
8. Each contestant must recite the FFA Creed from memory. Each contestant shall begin the presentation by stating, "The FFA Creed by E. M. Tiffany." Each contestant shall end the presentation with the statement, "... that inspiring task. Thank you." Any other words spoken as part of an introduction or conclusion shall be assessed a penalty deduction of twenty (20) points per word. Point deductions will only be taken after the judges indicate, "You may begin."
9. At the time of the event, the judges will be seated in different sections of the room in which the event is held. They will score each participant on the delivery of the Creed, using the score sheet provided.

TIE BREAKER

Ties will first be broken by total net scores and then by the score for answer to the questions.

ELIGIBILITY

The Greenhand Creed Speaking Event will be limited to students in grades 7, 8, or 9

SENIOR CREED SPEAKING

SAM HOUSTON STATE UNIVERSITY

The FFA Creed outlines the FFA organizations beliefs regarding the agriculture industry. The purpose of the FFA Creed LDE is to not only develop public speaking abilities of all members, but also to help preserve the heritage of our organization through competitive performance. The senior creed event allows students to further their speaking career and develop an understanding of the history of FFA and Agriculture. The contest encourages demonstration of the ability to utilize critical thinking skills and verbal cognitive skills. Senior FFA Creed broadens agriculture knowledge and creates agriculture advocate skills. This contest encourages and emphasizes the importance of being an ambassador for agriculture in a community as a student prepares to compete at advanced levels.

1. This event will be open to the public. Applause shall be held until all participants have spoken.
2. Contestants will be sequestered in a designated holding area at the start of the event and may not exit prior to competing without a monitor. Students not in the holding room at the start time for the first speaker will be penalized 300 points (equivalent of points available for Response to Questions), yet allowed to compete. Advisors or other involved parties may not enter the room or contact the student once the event has commenced. Students competing in another event MUST be accompanied by an SHSU escort and the event superintendent must be notified of the need for an escort prior to the day of competition.
3. The event will include an oral presentation as well as answering questions directly related to the Creed.
4. Members will present the FFA Creed from the current edition of the Official FFA Manual.
5. The event will be a timed activity with four minutes for presentation. After four minutes, contestant will be deducted 1 point for every second over set time.
6. The event will include oral questions. There will be a maximum of three questions per contestant with a time limit of five minutes. The same questions will be asked to all contestants. These questions will be thought-type questions directly related to the Creed. ~~Two part questions should be avoided.~~
7. No props are to be used.
8. Each contestant must recite the FFA Creed from memory. Each contestant shall begin the presentation by stating, "The FFA Creed by E. M. Tiffany." Each contestant shall end the presentation with the statement, "... that inspiring task. Thank you." Any other words spoken as part of an introduction or conclusion shall be assessed a penalty deduction of twenty (20) points per word. Point deductions will only be taken after the judges indicate, "You may begin."
9. At the time of the event, the judges will be seated in different sections of the room in which the event is held. They will score each participant on the delivery of the Creed, using the score sheet provided.

TIE BREAKER

Ties will first be broken by total net scores and then by the score for answer to the questions.

ELIGIBILITY

The Senior FFA Creed Speaking Leadership Development Event is open to all members

Greenhand/Senior Creed Speaking Rubric (page 1 of 2)

Oral Communication - 400 points						
Indicators	Very strong evidence skill is present: 5-4 points	Moderate Evidence skill is present: 3-2 points	Evidence skill is not present: 1-0 points	Points Earned	Weight	Total Score
A. Speaks without hesitation	<ul style="list-style-type: none"> Speaks very articulately without hesitation. Never has the need for unnecessary pauses or hesitation when speaking. 	<ul style="list-style-type: none"> Speaks articulately, but sometimes hesitates. Occasionally has the need for a long pause or moderate hesitation when speaking. 	<ul style="list-style-type: none"> Speaks articulately, but frequently hesitates. Frequently hesitates or has long, awkward pauses while speaking. 		X25	
B. Pace	<ul style="list-style-type: none"> Speaks at a moderate pace to be clear. 	<ul style="list-style-type: none"> Speaks at a moderate pace most of the time, but shows some nervousness. 	<ul style="list-style-type: none"> Pace is too fast/slow; nervous. 		X10	
C. Tone	<ul style="list-style-type: none"> Voice is upbeat, impassioned and under control. 	<ul style="list-style-type: none"> Voice is somewhat upbeat, impassioned and under control. 	<ul style="list-style-type: none"> Voice is not upbeat; lacks passion and control. 		X15	
D. Pronunciation	<ul style="list-style-type: none"> Pronunciation of words is very clear and intent is apparent. 	<ul style="list-style-type: none"> Pronunciation of words is usually clear, sometimes mumbled. 	<ul style="list-style-type: none"> Pronunciation of words is difficult to understand; unclear. 		X15	
E. Volume	<ul style="list-style-type: none"> Emitted a clear, audible voice for the audience present. 	<ul style="list-style-type: none"> Emitted a somewhat clear, audible voice for audience present. 	<ul style="list-style-type: none"> Emitted a barely audible voice for the audience present. 		X15	
Non-verbal Communication - 300 points						
A. Attention (eye contact)	<ul style="list-style-type: none"> Eye contact consistently used as an effective connection. Constantly looks at the entire audience (90-100% of the time). 	<ul style="list-style-type: none"> Eye contact is mostly effective and consistent. Mostly looks around the audience (60-80% of the time). 	<ul style="list-style-type: none"> Eye contact does not always allow connection with the speaker. Occasionally looks at someone or some groups (less than 50% of the time). 		X15	
B. Mannerisms	<ul style="list-style-type: none"> Does not have distracting mannerisms that affect the effectiveness. No nervous habits. 	<ul style="list-style-type: none"> Sometimes has distracting mannerisms that pull from the presentation. Sometimes exhibits nervous habits or ticks. 	<ul style="list-style-type: none"> Has mannerisms that pull from the effectiveness of the presentation. Displays some nervous habits - fidgets or anxious ticks. 		X15	
C. Gestures	<ul style="list-style-type: none"> Gestures are purposeful and effective. Hand motions are expressive and used to emphasize talking points. Great posture (confident) with positive body language. 	<ul style="list-style-type: none"> Usually uses purposeful gestures. Hands are sometimes used to express or emphasize talking points. Occasionally slumps; sometimes negative body language. 	<ul style="list-style-type: none"> Occasionally gestures are used effectively. Hands are not used to emphasize talking points; hand motions are sometimes distracting. Lacks positive body language; slumps. 		X15	
D. Well poised	<ul style="list-style-type: none"> Is extremely well poised. Poised and in control at all times. 	<ul style="list-style-type: none"> Is usually well poised. Poised and in control most of the time; rarely loses composure. 	<ul style="list-style-type: none"> Isn't always well poised. Sometimes seems to lose composure. 		X15	

Greenhand/Senior Creed Speaking Rubric (page 2 of 2)

Verbal Question and Answer - 300 points						
Indicators	Very strong evidence skill is present: 5-4 points	Moderate Evidence skill is present: 3-2 points	Evidence skill is not present: 1-0 points	Points Earned	Weight	Total Score
A. Detail oriented	<ul style="list-style-type: none"> •Is able to stay fully detail oriented. •Always provides details which support answers/basis of the question. 	<ul style="list-style-type: none"> •Is mostly detail oriented. •Usually provides details which are supportive of the answers/basis of the questions. 	<ul style="list-style-type: none"> •Has difficulty being detail oriented. •Sometimes overlooks details that could be very beneficial to the answers/basis of the question. 		X20	
B. Speaks unrehearsed	<ul style="list-style-type: none"> •Speaks unrehearsed with comfort and ease. •Is able to speak quickly with organized thoughts and concise answers. 	<ul style="list-style-type: none"> •Mostly speaks unrehearsed with comfort and ease, but sometimes seems nervous or unsure. •Is able to speak effectively but has to stop and think and sometimes gets off focus. 	<ul style="list-style-type: none"> •Shows nervousness or seems unprepared when speaking unrehearsed. •Seems to ramble or speaks before thinking. 		X20	
C. Examples used in response to questions	<ul style="list-style-type: none"> •Examples are vivid, precise and clearly explained. •Examples are original, logical and relevant. 	<ul style="list-style-type: none"> •Examples are usually concrete, but sometimes needs clarification. •Examples are effective, but need more originality or thought. 	<ul style="list-style-type: none"> •Examples are abstract or not clearly defined. •Examples are sometimes confusing, leaving the listeners with questions. 		X20	
Gross Total Points						
Time Deduction (-1 point per second over)						
Accuracy Deduction (-20 points per word, determined from the accuracy judges)						
Net Total Points						
Rank						

FFA BROADCASTING

SAM HOUSTON STATE UNIVERSITY

1. The team shall consist of three members.
2. The broadcast shall not be less than 6 or more than 8 minutes. (Penalty for violation shall be 10 points per minute or major fraction thereof.) A major fraction of a minute is defined as 31 seconds.
3. The broadcast is to be given out of the judges' view and over a public address system with three microphones at the state level.
4. An information type of program covering one or more agricultural subjects is to be used. It is to be current in nature and local in content.
5. Skits, plays, weather reports and sound effects are not to be used.
6. Team members are to retain their individuality and not assume false characterizations.
7. The team is to assume that its chapter has a regularly scheduled non-commercial audio broadcast (examples include: podcast, local radio, webinar, etc.). The broadcast provides an announcer to introduce the program and to sign it off the air.
8. One team member may serve as moderator or discussion leader but should not be designated as a broadcast director. At the contest, teams must present a Statement of Originality to the judges. Since both students and teachers make significant contributions to the script, the script is property of the chapter.
9. This event requires original work by the team's members and their advisor(s); thus, plagiarism is not permitted. **Plagiarism** is defined as:
 - a. Reproducing, an existing script developed by another chapter, someone else's sentences more or less verbatim, and presenting them as your own
10. Team members will have an opportunity to test the microphones before performing the broadcast. Team advisors/designees may assist in testing equipment prior to performance. A maximum of three minutes will be allowed for such testing. Following the three-minute set-up time, the timekeeper will provide a brief orientation. After this orientation, the team will then be allotted a maximum of one minute to begin the broadcast. The time for the 6-8 minutes allotted for broadcast will begin at the conclusion of this minute or on the first word of the broadcast, whichever occurs first.

TIE BREAKER

Ties will be broken based on the greatest number of low ranks. Team low ranks will be counted and the team with the greatest number of low ranks will be declared the winner. ~~If a tie still exists, then the event superintendent will rank the team's response to questions. The team with the greatest number of low ranks from the response to question will be declared the winner. If a tie still exists then the team's raw scores will be totaled. The team with the greatest total of raw points will be declared the winner.~~

Part I. Subject Matter (250)

A. Unity of organization (50)

B. Relevance to agriculture topic (50)

C. General effectiveness (150)

Part II. Continuity (400)

A. Exchange between students (pause) (100)

B. Volume of broadcast (100)

C. Participation by team members (100)

D. Background noises (100)

Part III. Listener Importance (350)

A. Student's ability to pronounce words properly (100)

B. Motivation of student's presentation (100)

C. Student's ability to hold audience (150)

Penalty Deduction [10 pts. @ major fraction of a minute]



FFA BROADCASTING STATEMENT OF ORIGINALITY

By signing this document, we the representatives of the _____ FFA Chapter acknowledge that the attached FFA Broadcasting script are products of original research and effort by the members and advisor(s) signed below. Since both members and advisor(s) made significant contribution to the script, it belongs to this FFA chapter.

The title of the presentation is:

All members of the team, including alternates must sign below. This form should be given to the FFA Broadcasting judges prior to the production.

Agriculture, Food & Natural Resources
Teacher Signature

Agriculture, Food & Natural Resources
Teacher Signature

Member Signature

Member Signature

Member Signature

Note: The statement of originality should be given to the judges at SHSU.
It is not necessary to submit a copy to the state office.

PUBLIC RELATIONS

SAM HOUSTON STATE UNIVERSITY

Teams will consist of 2 to 4 members and all members must be FFA members from the same local chapter.

PRESENTATION INFORMATION

The Texas FFA Public Relations team's presentation before the judging committee during the state competition will be based on the following scenario:

1. Each presentation will be 5 to 8 minutes in length. Teams will be penalized for any discrepancy in time. ~~at the rate of one point per second over or under the time limit.~~ The penalty for violation shall be 10 points per minute or major fraction thereof. A major fraction of a minute is defined as 31 seconds.
2. Teams will consist of 2 to 4 members from the same FFA Chapter.
3. Technology may be used during the presentation. Judges WILL NOT discriminate against teams that do not use technology.
4. Teams MUST wear official dress as described in the Official FFA Manual, but according to Texas Standards (black dress boots are acceptable).
 - a. Teams may not wear costumes.
 - i. Costumes are described as any garment worn other than official dress.
 - ii. Required Personal Safety Equipment is allowed.
5. Teams are allowed a maximum of 5 minutes for set up and 5 minutes for tear down. Set up and tear down may only be completed by the presenting members and advisors/designees. ~~Teams will be penalized for any discrepancy in time at the rate at one point per second over the time limit.~~ The penalty for violation shall be 10 points per minute or major fraction thereof. A major fraction of a minute is defined as 31 seconds.
6. Team members may only represent themselves as FFA members and not assume false characterization.
7. Teams should only provide ~~materials to judges that are relevant to the target audience.~~ information to judges that are relevant to the target audience. Information/materials given to judges may only consist of ONE 8 ½ X 11" paper; front and back of paper may be utilized. No material other than ink may be attached/applied to paper given to judges. No gifts will be allowed.
8. Violation of any one or more of rules 2, 4, 6 or 7 will result in disqualification.

EVALUATION INFORMATION

District, Area and State Competitions:

1. A 20 question-bank will be developed annually by the Texas FFA Association.
 - a. Each participant will be asked only one question from the provided 20 question list with a maximum of one minute to respond per question.
 - i. Question add-on's will be accepted by other team members but the one minute time limit on that question will be enforced by a judge calling "TIME".
 - ii. Once time is called participant must stop speaking.
 - iii. Time will begin at the completion of the question being asked by the judge.

TIE BREAKER

Ties will be broken based on the greatest number of low ranks. Team low ranks will be counted and the team with the greatest number of low ranks will be declared the winner. If a tie still exists, then the event superintendent will rank the team's response to questions. The team with the greatest number of low ranks from the response to question will be declared the winner. If a tie still exists then the team's raw scores will be totaled. The team with the greatest total of raw points will be declared the winner.

* The target audience for this event is changed each year. 2016: School Board, 2017: Community Service Organization; 2018: Student/Parent HS Orientation; 2019: Business & Industry Representatives; 2020: 8th Grade Students

Public Relations Judges Notes

Chapter:

Presentation Content (275 Points Total)

FFA Knowledge (75 point)

Promotes Local Program (100 Points)

Relevance to Target Audience/Presentation Directly

Addresses Target Audience (100 Points)

Overall Presentation Effectiveness (275 Points Total)

Organization and Clarity of Presentation (75 points)

Equal Member Participation (50 points)

Interest Holding Ability (50 points)

Grooming, Dress, Posture, Poise (50 points)

Innovation and Creativity (50 points)

Communication Ability (275 Points Total)

Grammar, absence of speech mannerisms (75 points)

Vocal quality, pitch, tone, force (100 points)

Power of expression, fluency, sincerity, emphasis (100 points)

Response to Questions (175 Points Total)

General Effectiveness (50 points)

Equal Participation (25 points)

Familiarity with the Subject (50 points)

Ability to think quickly (50 points)

Penalty Deduction (1 pt. per second over/under time)

JOB INTERVIEW

SAM HOUSTON STATE UNIVERSITY

The purpose of the FFA Job Interview Event is designed for FFA members to develop, practice and demonstrate skills needed in seeking employment in the agricultural industry. Each part of the event simulates “real world” activities that will be used by real world employers.

I. FORMAT

The contest site will provide all equipment and paper necessary, except writing pens. The event is developed to help participants in their current job search (for SAE projects, part-time and full-time employment). Therefore, the cover letter, résumé and references submitted by the participants must reflect their current skills and abilities and must be targeted to a realistic agricultural job or internship for which they are qualified. Participants cannot develop a fictitious résumé for a fictitious job or internship.

There are six (6) sections to this event: 1) Cover Letter; 2) Résumé; 3) Application; 4) Telephone Interview; 5) Personal Interview; and 6) Follow Up Letter.

II. RULES

1. This event is limited to one member per chapter.
2. All cover letters, résumés and letters of recommendation must be submitted electronically to contest officials at Sam Houston State University via the judgingcard.com entry system as a PDF file, no later than 5:00 p.m. on the Monday preceding the state events. **The electronic material is what the judges will score – the judges will NOT be scoring any documents turned in after this deadline.**

Contestants may bring to all areas of the contest:

A. Equipment

1. Participants should bring the following items to the event:

- a. Writing Utensils
- b. Blank paper
- c. Resume
- d. Cover letter
- e. List of references
- f. Business cards
- g. Pad folio

2. The following items are **not** permitted:

- a. Letters of reference
- b. Samples of work
- c. Pictures
- d. Personal pages

Materials will be scored by independent (business and industry) judges who are not a part of the onsite interview portions of the event. Applications may be judged by additional onsite judges at the discretion of the provider, however, the Follow-Up Letter must be judged by the same panel that conducted the On-Site Interviews. Scores assessed for the preliminary round (heats) will be applied to the final round without reassessment of materials.

3. Cover Letter – (100 points)
 - a. The contestants must submit a single-spaced letter of intent [cover letter] using 8½” x 11” *white* paper.
 - b. The paper is to be single-sided only, typed using 11 point Times New Roman font and left justified.
 - c. The letter is to be addressed to Doug Ullrich, Superintendent, Job Interview LDE and dated for the day of the event. The following address should be used: P.O. Box 2088, Huntsville, Texas 77341.
 - d. Greeting should be addressed to: Dr. Ullrich

4. Résumé – (200 points)
 - a. The contestants must submit a single-spaced résumé using 8½” x 11” *white* paper.
 - b. The résumé is to be single-sided only, typed and not to exceed two pages total.
 - c. The body of the résumé shall be in 11 point Times New Roman font.
 - d. The résumé must be non-fictitious and based upon their work and educational history.
 - e. Three different letters of reference are to be submitted.

5. Application – (100 points)
 - a. Contestants will complete a job application on-site, prior to the personal interview. Contestants may use their résumé to complete the application. The application will be provided by the provider and is not a set or standard application. Contestants should be prepared for any application.
 - b. The application completion will last a maximum of thirty (30) minutes.
 - c. Pens must be provided by the contestant.
 - d. Paper will be provided by the contest site.
 - e. All applicants will begin the application process at the same time.

6. Telephone Interview – (50 points)
 - a. Contestants will interview with one of the following three (3) people:
 - i. Human, Fiscal and Resource personnel director
 - ii. Employer’s Assistant
 - iii. Employer
 - b. The telephone interview will last a maximum of three (3) minutes.
 - c. Contestants are to position themselves so that they obtain a personal interview with the employer.
 - d. Contestants should interview with the thought that the company has already received their cover letter, résumé and three letters of reference.
 - e. Judges will initiate the telephone interview.
 - f. One of the judges will be designated as the interviewer.
 - g. All judges will evaluate the telephone interview individually.

7. Personal Interview – (500 points)
 - a. The personal interview will consist of an interview in front of a panel of judges. Each interview will last a maximum of ten (10) minutes. *A timekeeper will notify the judges and contestants when the*

time elapsed reaches the 7 and 9 minute marks. The notification will be a silent reminder using a numbered sign to be held by the timekeeper for everyone in the interview room to see.

- b. All judges should ask questions during the personal interview.
 - c. At the conclusion of the 10 minute interview, if the contestant has not been afforded the opportunity to ask questions, an additional two minutes will be allowed for the contestant to ask questions. The timekeeper will announce the end of the two minute period and effectively end the interview. The contestant will stop talking when the time limit is called.
8. Follow-Up Letter – (50 points)
- a. Contestants will submit a computer generated follow-up letter after the interview. A computer and printer will be provided and no prewritten or pre-printed letters will be accepted. The site provider will declare the computer system to be used for the state contest at the beginning of each school year.
 - b. The letter should be addressed to Dr. Doug Ullrich and dated for the day of the event. The following address should be used: PO Box 2088, Huntsville, Texas 77341.
 - c. The letter should be a response to their interview.
 - d. The contestant will have fifteen (15) minutes to complete the computer generated follow-up letter.
9. Official dress is required as outlined in the Official FFA Manual but according to Texas Standards (black dress boots are acceptable).
10. This contest is not open to the public.
11. Initial résumé, cover letter, and application scores will be carried through to the Final Round.
12. The top five contestants from each heat will advance to the finals.
13. These are state rules. District and area rules may vary.

III. TIEBREAKERS

In the event of a tie, the ranks of the contestant's personal interview will be utilized to break the tie. If further tiebreakers are necessary the following should be used in order: 1) Telephone Interview; 2) Follow-Up Letter; 3) Application; 4) Résumé; 5) Cover Letter; 6) Match.

References:

The list of references is not intended to be inclusive. Other sources may be utilized and teachers are encouraged to make use of the very best instructional materials available. The following list contains references that may provide help during event preparation:

- National FFA Core Catalog – Past CDE Material
- Gregg Manual

Job Interview LDE Cover Letter Scorecard

Name: _____

Chapter: _____

	Possible Score	Participant's Score
Format		
· Spacing	5	
· Appropriate Font	5	
· Paragraph justification (left)	5	
· Addressed correctly	5	
· Limited to one page	5	
· Used correct paper	5	
Grammar/Punctuation/Spelling	20	
Content		
· Identified position sought	5	
· Interest in position	5	
· Where learned of job	5	
· Appropriately conveyed contact info	5	
· Employability	10	
· Identified next steps	5	
· Meshed with resume and references	5	
General appearances		
· Overall impression	5	
· Readability and flow	5	
Subtotal	100	
Deduction for materials postmarked after the deadline	10% or -10 points maximum	
Total	100	

Job Interview LDE Resume Scorecard

Name: _____

Chapter: _____

	Possible Score	Participant's Score
Format		
· Appropriate Font	2	
· Structure	2	
· Limited to two pages	4	
· Used correct paper	2	
Content		
· Contact information conveyed	25	
· Position sought or employment objective	25	
· Identified education or relevant coursework	25	
· Identified relevant experience & skills	25	
· Identified achievements & honors	25	
· Mentioned/had references	25	
Grammar	3	
Punctuation	3	
Spelling	4	
General appearance		
· Overall impression	15	
· Readability and flow- spacing	15	
Subtotal	200	
Deduction for materials postmarked after the deadline	10% or -10 points maximum	
Total	200	

Job Interview LDE Application Scorecard

Name: _____

Chapter: _____

	Possible Score	Participant's Score
Consistent with Resume		
· Name	10	
· Education	10	
· Experience	10	
· Other information	10	
· Reference	10	
Grammar/Punctuation/Spelling		
· Capitalization when appropriate	6	
· Abbreviations when appropriate	6	
· Punctuation	6	
· Spelling	6	
· Grammar	6	
Form Completed		
· Finished in allotted time	5	
· "N/A" indicated where appropriate	5	
Overall impression		
· Spacing	5	
· Consistency	5	
Total	100	

Job Interview LDE Telephone Scorecard

Name: _____

Chapter: _____

	Possible Score	Participant's Score
First Impression		
· Introduction	5	
· Spoke clearly	5	
· Appropriate voice inflection	5	
Gathered appropriate information		
· Time/Date	5	
· Location	5	
· Contact information (name, number, etc.)	5	
Response to questions		
· Accurate	5	
· Concise	5	
Overall impression	10	
· Poise		
· Pleasant		
· Professional		
· Courteous		
· Communicated effectively		
· Ends call appropriately		
Total	50	

Job Interview LDE Personal Interview Scorecard

Name: _____

Chapter: _____

	Possible Score	Participant's Score
Appearance		
· Professional dress	25	
· Appropriately groomed/neat	25	
First impression		
· Greeting	25	
· Introduction	25	
· Body language	25	
Responses to questions		
· Knowledge relayed	30	
· Abilities described & matched resume	20	
· Accurate	20	
· Cogent & organized	20	
· Shared appropriate experiences	20	
· Quality of information	20	
· Consistent responses	20	
Communication skills		
· Persuasive	20	
· Proper grammar	15	
· Enunciation	15	
· Appropriate volume	15	
· Concise, avoided rambling	15	
· Confident	20	
· Sincere	15	
· Poise	20	
· Discretion/tact	15	
Conclusion		
· Posed appropriate questions to employer	25	
· Clarified next steps	25	
· Appropriate thanks and exit	25	
Total	500	

Job Interview LDE Follow-up Letter Scorecard

Name: _____

Chapter: _____

	Possible Score	Participant's Score
Format <ul style="list-style-type: none"> · Directed to appropriate person · Address/salutation appropriate · Level of formality appropriate 	10	
Content		
<ul style="list-style-type: none"> · Expressed appreciation 	5	
<ul style="list-style-type: none"> · Appropriate level of reiteration of qualities 	5	
<ul style="list-style-type: none"> · Re-expressed interest 	5	
<ul style="list-style-type: none"> · Provisions for follow-up stated 	5	
Grammar/punctuation/spelling	10	
Overall impression <ul style="list-style-type: none"> · Legible (including signature) · Appropriate length 	10	
Total	50	

